

Chautauqua United Church of Christ Society
2012 Seminarian Summer Internship
DEADLINE February 10, 2012

Each summer, the Chautauqua United Church of Christ Society provides a unique opportunity for personal growth and spiritual renewal for one UCC seminary intern. The internship runs for six or seven weeks between June 30 and August 19, 2012.

The seminary intern performs various duties in support of the ministry of the CUCCS as directed by the Chaplain-Administrator. Typical responsibilities include assistance with hospitality, support for various activities including worship, help with various office duties, and some writing to promote our activities or for personal reflection. It is assumed that the intern will interact with the residents of Mayflower House and Reformed Church House and with the leaders of the other denominational programs and of the Department of Religion. While the duties are important, they are not especially burdensome, nor do they interfere generally with active participation in many of the intellectual and cultural activities that are part of the Chautauqua experience.

The housing that is provided is a room with one or two single beds (as needed) and a sink. The room is on the fourth floor of Mayflower House and accessible by stairs. Bathrooms are on the same floor. A kitchen is available, but no meals are provided. The cost of travel to and from Chautauqua is not provided. The cost of onsite parking, which is about ½ mile away from the Mayflower House, is provided. The intern is invited to bring one guest to share the room at no cost. Two gate passes are provided. In addition, the position offers a stipend of \$1,500 paid in two installments. For information about costs and about the Chautauqua 2012 program, please see the main Chautauqua website at www.ciweb.org.

Requirements: To be eligible, the applicant must be a current seminarian between the first and second or the second and third years in a program of study at an ATS-accredited seminary. The applicant must be a full time student during the academic year in which application is made. In addition, the applicant must be under care of an Association of the United Church of Christ in preparation for ordained ministry.

Selection Criteria: The intern will be selected on the basis of academic merit as indicated by a transcript, promise for ministry as indicated in a letter of reference, and the likelihood that the Chautauqua experience will enhance one's studies and ministry as indicated by the applicant's statement. The deadline for applications is Friday, February 10, 2012.

Application process: Part 1. Submit a completed application form, which may be downloaded from www.cuccs.org. The form may be completed and emailed to uccchaplain@gmail.com.

Part 2. Provide (1) a letter of reference written by a member of your Church and Ministry Committee. The letter should indicate your in-care status and summarize how the committee sees your distinctive gifts for ministry. The letter may be sent as an email attachment or mailed to our winter address at Chautauqua United Church of Christ Society, 118 Saint Charles Court, Pittsburgh PA 15238. Please advise the person writing the letter that the letter is *not* confidential. Also (2) please provide the names and phone numbers of two individuals we may contact if we need more information to help us reach a decision. Note that we will probably not contact these individuals unless, for example, we are having trouble deciding between two or more applicants.

Part 3: Please forward a copy of your transcript using one of the following methods: the registrar may mail it to our winter address or email it, or the registrar may give it to you to mail, or you may scan it to convert it to a PDF file and send it as an email attachment. Please include your grades from fall 2011 if possible. If fall 2011 grades are not available, add a note in your email listing the names of the courses that you took.

Note: All applicants will be informed of their status no later than February 24, 2012. The information on this page and the application form are available at www.cuccs.org.